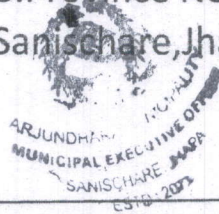




Arjundhara Municipality
Office of the Municipal Executive
1 No. Province Nepal
Shanischare, Jhapa



Date -12/08/2019 A.D

Invitation for Sealed Quotation for the procurement of Office use instruments and stationery

Sealed Quotation No: 001SQG/076/77

Date of first Publication: August 12, 2019 AD

1. The Arjundhara Municipality invites sealed quotations from registered Suppliers for the supply, delivery and installation of **Office use instruments and stationery**.
2. *Eligible Bidders may obtain further information and inspect the Bidding Documents at the office of [Arjundhara Municipality, 023-465502, www.arjundharamun.gov.np.*
3. *A complete set of Bidding Documents may be purchased from the office Arjundhara Municipality Shanischare Jhapa by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NRs. 1000.00 till 25 th August 2019 AD during office hours.*
4. *Sealed bids must be submitted to the office Arjundhara Municipality by before 2PM on 26th August 2019 AD. Bids received after this deadline will be rejected.*
4. *The bids will be opened in the presence of Bidders' representatives who choose to attend at 2.30 PM on 26th August 2019 AD at the office of Arjundhara Municipality. Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of NRS. 46000.00 of estimated amount, which shall be valid for 30 days beyond the validity period of the bid. If bidder wishes to submit the Cash Security, the cash should be deposited in Deposit Account No 09CA051125852408 at NIC Asia Bank Birtamod and submit the receipt of the deposited amount of cash along with the Sealed Quotation.*
5. *If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.*
6. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.

Pankaj Bhurtel
Chief Administrative Officer